

REPUBLIC OF RWANDA



NATIONAL COUNCIL OF PERSONS WITH DISABILITIES (NCPD)

**REPORT MEETING WITH LOCAL AUTHORITIES ON
MAINSTREAMING DISABILITY IN KEY NATIONAL DEVELOPMENT
PROGRAMS AT WEASTERN PROVINCE.**



Meeting in Gatsibo District chaired by Mayor of the District

Disability Mainstreaming Program, Kigali, September 2014

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I. INTRODUCTION

National Council of Persons with Disabilities (NCPD) established by the law no 03/2011 of 10/02/2011 with the purpose of determining its responsibilities, organization and functioning and its relationship with other State organs was prepared a meeting with Local Authorities in Western Province specially in Four Districts (Rusizi, Nyamasheke, Karongi and Rubavu from **Second to ninth September 2014** on Mainstreaming Disability in Key National Development programs. This activity is one among the greatest achievements of Rwandan Government and is based on the United Nations Convention of the Rights of the Persons with Disabilities with a purpose of promoting, protecting and ensuring the full inclusion and equal enjoyment and opportunities of all human rights and fundamental freedoms by all persons with disabilities and to promote respect for their inherent dignity in Rwandan Society.

1.1. General Objective of the Meeting

The overall objective of this meeting was to provide knowledge, skills and increase the understanding on How to Mainstreaming persons with Disabilities in Key National development program, the law and orders protecting PWDs and Collaboration of NCPD with other stakeholders.

1.2. Specific objectives

This meeting has been the following specific objective:

- ❖ Explain to Leaders /Authorities and PWDs Representatives on how to mainstream disability in Key National development Process
- ❖ How NCPD in collaboration with other stakeholders should promote fully inclusion of PWDs.

1.3. Expected Output

Leaders/Authorities, NCPD Executive Committees from Cell to District level, in charge of Social affairs, Health, Gender, Youth, Security, Education, Land, JAF, Cooperative etc. are explained on PWDs mainstreaming, law and orders protecting PWDs, inclusion of PWDs and level of collaboration of NCPD and other stakeholders.

1.4. Expected Outcome

- ❖ Leaders/Authorities and PWDs from different levels(District level, Sector Level, Police and Justice were acquired Knowledge, skills, Experiences on how to mainstream disability and promote their inclusion in key national development program such as health, education, livelihood, Justice, Security, transport, communication, employment, commerce, cooperatives management, sport and Leisure and accessibility),
- ❖ Collaboration of NCPD with other stakeholders in Rusizi, Nyamasheke, Karongi and Rubavu Districts was oriented and the barriers in both site (local authorities and Persons with Disabilities) was removed and starting to be respected

1.5. Methodology

During the meeting, the following Methodology has been used:

- ❖ The National Council of Persons with Disabilities (NCPD) Staff have been made the Presentations about NCPD Vision, Mission and Responsibilities, Mainstreaming Disability in key National Development Program, Laws protecting and promoting PWDs Inclusion and Collaboration of NCPD with other Stakeholders.
- ❖ Some materials have been used to demonstrate the strategies of full inclusion
- ❖ Course documents and other necessary stationeries have been provided for each participant during the meeting.
- ❖ During the meeting, final recommendations on the progress of disability mainstreaming in key national development programs

has been provided during the meeting will be produced by staff and submitted to the NCPD secretariat,

1.6. Facilitators in the Meeting

This meeting was facilitated by NCPD Staffs designed in collaboration with Local authorities designed in the Districts as summarized in the table below:

No	Position	Roles
1	Executive Secretary/NCPD	Presenter Laws Protecting PWDs and collaboration of NCPD with other stakeholders
2	President of the Board	Presenter on Mission, Vision and Responsibility of NCPD
3	Disability Mainstreaming Officer	Presenter on How to mainstream disability in key National development program
4	Business Development and access to Finance Officer	Facilitator on Logistics required for Participants from NCPD and Districts entities
5	Vice Mayor in charge of social Affaires in the District	Presenter on Overview of DDP and Disability issues
6	In charge of Disability issues or social well faire in the District	Moderator in the meeting and orientation in all Logistics
7	In charge of ICT in the District	Facilitator in ICT need for projection and sound system in during the meeting

1.7. Expenses

All meetings costs have been covered by NCPD such as Transport fees, Mission allowances, and Accommodation and communications fees.

1.8. Target group

The meeting has been targeted local authorities from District and Sector levels and PWDs committee members of NCPD in the District

and Sector Level and various stakeholders (Districts Executive Committee, In charge of Planning, District Police commander, Brigade commander, in charge of Gender and Family promotion, in charge of youth, in charge of Immigration, in charge of social well faire, in charge and disability, in charge of Governance, in charge of Health, in charge of cooperatives, in charge of Joint Development Forum, in charge of Mutuel de santé, in charge of Land, in charge of education at District Level and Sector Level, in charge of Itorero, representatives of special need education Center, representatives of Deaf and hiring impairment Persons, Executive Secretary, in charge of social well faire and in charge of education at Sector Level.

The participants have been identified according to the total number of Sectors that contain each District. The following Number of participants was identified to participate in the meeting.

1.9. Total Number of Expected Identified Participants in each District

- Rusizi : 175 Participants
- Nyamasheke : 151 Participants
- Karongi : 135 Participants
- Rubavu : 127 Participants
- **Total :588 Participants**

II. PROGRESS OF THE MEETING

The meeting was conducted in four Districts Rusizi, Nyamasheke, Karongi and Rubavu District. The following agenda was drafted the meeting with local authorities.

2.1. Agenda for the meeting on mainstreaming disability in key national development program in four district.

This agenda was used in each district and for deferent dates scheduled below:

a. Agenda

NO	TIME	ACTIVITY	RESPONSIBLE
1	8:00-9:30	Arrival of participants	District
2	9:30- 10:00	Opening Remarks	Mayor of the District
3	10:00-10:30	Presentation on NCPD Mission, Vision and Responsibility	NCPD/President of the Board
4	10:30-11:30	Presentation on mainstreaming Disability in development Programs at District Level	NCPD/Disability Mainstreaming Officer
5	11:30-12:00	Overview on the involvement of PWDs in The DDP of District	V/M in charge of Social affairs
6	12:00-12:40	Presentation on Rights promoting and Protecting PWDs and collaboration with NCPD and other stakeholders	Executive Secretary / NCPD
7	12:40-1:20	Questions and suggestions On How to plan for better Inclusion of PWDs at District Level + Presentation of participants	Disability Mainstreaming Officer and Business Development access to Finance officer
8	1:20-1:30	Closing Remarks	Mayor of the District

b. Dates planned for each District

District	Date for the meeting
Rusizi	2/9/2014
Nyamasheke	3/9/2014
Karongi	5/9/2014
Rubavu	9/9/2014

The meeting was chaired by the Mayor or Vice Mayor in each District and well coming the participants and thanked the National council of persons with Disabilities that was take initiative to prepare and conduct the meeting at District level in order to promote PWDs full inclusion of Persons with Disabilities though mainstreaming Disability in key

National Development Program, laws protecting and promoting PWDS and show the level of collaboration of NCPD with other stakeholders.

During the meeting the main role and responsibilities to conduct the meeting have been tasked to Leaders from District level. The NCPD Staff were tasked to make presentations prepared for these meeting and also the District has place to make an overview on DDP of District and Disability Persons in Place.



Meeting in Rubavu District Chairing by Vice mayor in charge of Economic Development

2.2. Local authorities that was Participated in the meeting in all Districts

No	District	Number of Participants	Observation
1	Rusizi	172	In this District the attendance was high
2	Nyamasheke	155	In Nyamasheke Districts Four persons was the guide of PWDs who were not planned

			in the transport
3	Karongi	132	
4	Rubavu	138	
TOTAL		597	For the total participants of 588 we meet 597 Local Authorities and other people from different institution like in Charge of police etc.

In this meeting all presentations prepared have been presented and Facilitators explained clearly the need to mainstream disabilities in key national development program.



Local Authorities in the meetings

The meeting comes back to the mission, Vision and Responsibilities of NCPD, Laws protecting and promoting the Rights of PWDs in different Sectors and collaboration of NCPD with other stakeholders.

After this Presentation the Vice Mayors in charge of Social Protection in the Districts comes back to the Overview of PWDs in the District Development Plan (DDP) emphasizing on the achievements of Districts to PWDs in place.

2.3. Achievement from the meetings at different Districts

- ❖ This meeting was one of inducting both Local authorities and PWDs in mainstreaming Persons with disability programs. The inclusion of PWDs in Different Sectors (education, Health, cooperatives, sport and leisure, communication, removing barriers in infrastructures, employment, and public activities like Umuganda, Girinka, Kuremera, customer care and others) were announced and learnt by Local authorities and PWDs coming from committees of NCPD in the District and Sectors.
- ❖ NCPD was taken as an organization or Non-Government organization in District areas but after those presentations the confusion was identified between NCPD and other Organizations or NGOs working in Disability movement. Their roles and responsibilities and their limits to PWDs.
- ❖ Mainstreaming disability in Key National development programs session was considered as a new issues among local authorities and NCPD committees at Sectors Level. This course handles some challenges and Barriers faced by local authorities and Representatives of PWDs to promote Inclusion of PWDS in the Districts.
- ❖ Collaboration of NCPD with other Stakeholders session was marked a main point of integrating activities of PWDs in existing agenda and the identified the specific strategies for planning for PWDs activities at Districts and Sectors Levels.
- ❖ NCPD Committees members at Sectors level had opportunity to hear about NCPD mission, Vision and responsibilities and they got skills and Knowledge on how to advocate for the needs of PWDs that they represent in Sectors among Local Authorities.

2.4. Lessons learnt from the meetings conducted in different districts

The meeting prepared and conducted on mainstreaming disability has been highly appreciated by Local authorities/ Leaders and NCPD Committee members who were participating in. Now NCPD organizers for this meeting have been learnt that this meeting must be organized in all Districts of Rwanda.

The Organizers have been learnt that Identified Participants in the meeting should be increased adding the Executive Secretary and Director in charge of Finance in the District.

During the meetings Local authorities have been met for the first time with PWDs. It is a main opportunity for PWDs to explain their challenges among Authorities. The Following challenges have been identified.

1. How to participate in the activities prepared at Sectors level by Authorities,?
2. How to participate in the meetings prepared by local authorities?
3. How to facilitate PWDs to be included in the activities developing people in Sectors level (e.g: Girinka, benefiting Mutuel de Sante, VUP activities....)?
4. PWDs make a point on how to find Place of conducting NCPD committee meetings and what is the role for Local authorities to facilitate the meeting?
5. Nyamasheke District has been recruited Employee for sign Language interpretation

2.5. CHALLENGES FROM THE MEETINGS.



Persons with Disabilities in the meetings

1. The first challenges handled in all meeting is related to education for Children with disabilities and others persons, where the children with disabilities are not aware on the process to access to education when they finished Primary school, 9 and 12 BYE.

Example:

- a. Identification of children with disabilities
- b. Children with disabilities who leave far for the schools
- c. Schools fees for poor children with disabilities
- d. Provision of Special needs education related to each disability (Sign language, brail machine and other documents necessary)
- e. Methodology used to teach children with disabilities in the same condition with others students

2. Challenges related to empowering persons with disabilities through cooperatives shown that managers used the amount related to project in other activities that are not concerned the cooperatives and at the end many members in cooperatives don't know how the amount is

managed or profitable. Also no follow up of Authorities to those issues it seems that is a concern of persons with disability issues only.

3. Isolation of persons with disability to participate in different activities planned by the local authorities at Sectors level e.g. umuganda and other community activities that develop or promote citizens development or empowerment

4. Authorities in District, sectors and cells levels were not aware on how to mainstream disabilities, concept of disabilities and NCPD as a public institution.

5. Sport activities of persons with disabilities are prepared without equipment that used to some sports like Football for blind people ect.

6. Many PWDs don't have Prothesis and orthesis in Nyamasheke District. The list bellow shown some of them identified during the meeting

no	Name	Location	Contac
1	Hakuzimana Abdan	Karambi Sector	0783185571
2	Nyirahabineza Clemence	Shangi Sector	07882296726
3	Nyiransabimana Immaculee	Ruharambuga Sector	0789696521
4	Mukacyubahiro Therese	Ruharambuga Sector	0783009847
5	Nyiraneza Marthe	Gihombo Sector	0785736082
6	Mugwaneza Walter	Karambi Sector	0784160129
7	Maombi Amida	Nyabitekero Sector (18 years old)	0782158172
8	Bayisenge Esperence	Kanjongo	0786126427

9	Nyirasafari Faisi	Kagano Sector	0788746133
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2.6. Recommendations from each district

2.6.1. RUSIZI District

a) Local authorities in collaboration with NCPD Committees in Rusizi District will advocate for Persons with Mental Disabilities and Facilitate then to access to medical care and provide for Vulnerable PWDs Medical insurance,

b) Based on New structure of Rusizi District in charge of employee who is in charge of Disability activities will be in place in the Period of first semester.

c) NCPD Committees in Rusizi District should work in close collaboration with Local authorities and learn how to promote inclusion of PWDs in different activities and Identify vulnerable PWDs in other to Plan for their specifics needs in the district

d) Authorities in should provide Sign Language interpreter when they organize meetings with different participants in other to promote hiring impairment persons access to information in Rusizi District.

e) Authorities and Representatives of PWDs at Sector Level will plan and advocate for Vulnerable PWDs in all components that developing citizens I the District

f) Local authorities will plan the meeting related to mainstream disability in Key National development program in Sector Level and raise awareness on how to mainstream PWDs, Law protecting and promoting PWDS easily access to different services offering at Sectors level.

g) Local authorities will work on the issue of bagging of PWDs in Rusizi District

2.6.2. NYAMASHEKE District

a) Authorities in Nyamasheke District will sensitize and mobilize partners to make Accessible Building for Hospitals, Health Centers, Banks, Schools and churches not later than October 2014,

b) Local authorities will to remove barriers that accounted by PWDS in banks, hospital, health centers, commerce, justice and education services in Nyamasheke District not later than Jun 2015,

c) Sing Language interpretation course will be introduced in Primary schools and Trained for teacher in Nyamsheke District not later than January 2015,

d) Children with Disabilities not in schools and dropped will be identified by local authorities in collaboration with Representatives of NCPD committees in District and help them to go to schools not later than January 2015.

e) Authorities will make effort on protecting Persons with Mental disabilities living in Nyamasheke District by identifying their challenges and Barriers.

f) Authorities in Nyamasheke District will collaborate with NCPD closely in other to promote full inclusion of PWDs.

2.6.3. KARONGI District

a) Karongi District will make an effort to plan for the meeting on mainstreaming disability at sector level,

b) Local authorities in collaboration with NCPD coordinator of Persons with Disabilities mast monitor the management of Funds located to the cooperatives of persons with disabilities in Karongi District note later than 2014 year.

b) Local authorities and representatives of PWDs should sensitize and mobilize PWDs to join other citizen in all programs in Karongi District

c) The attitude of Begging for Persons with disability and other people in Karongi District should be fitting by local authorities.

d) Identification of Children with disabilities that need to go to schools will be taken in considerations in Karongi District by Local authorities and provide for them the necessary special needs used in schools

e) Local authorities in collaboration with representatives of PWDs in Karongi district will advocate for access to mutual insurance and other medical services needed by PWDs at Hospital or Health Center.

F) The employee in charge of Disability mainstreaming will be putting in place at Karongi District not later than 2014.

2.6.4. RUBAVU District

a) Local authorities will sensitize and mobilize People with disabilities not categorized or left behind to join categorization process in of PWDs in Rubavu District

b) Authorities will sensitize community and families to help/support people with severe disabilities stay at home all the time for (care, hygiene, food protection, security, treatment...)

c) Persons with Mental Disabilities should be accepted to express their ideas in the meeting, seminars and workshop by the authorities and Representatives of PWDS in Sectors Level according to their level of understanding and expressing ideas.

d) Authorities and representatives of PWDS are going to make effort on behavior of bagging of PWDs in Rubavu District

e) Based on inclusive education policy for Girls in Rwanda, Girls with Disabilities not in school will be identified and oriented to school in Rubavu District not later than 2015.

f) Persons with disabilities in Rubavu District were recommended to join others in all activities, remove the attitude of self-isolated and self-stigmatization. They requested to work in close collaboration with local authorities in each level (District and sector level)

2.6.5. Recommendation to NCPD

- a) NCPD was requested to distribute really terminologies for PWDs to local entities in order to avoid shame for PWDS and often hidden.
- b) NCPD is recommended to advocate for PWDs access to employment emphasizing on adapting policy of employment in Rwanda.
- d) NCPD is requested to provide support equipment and materials for sport and Leisure of PWDS
- e) NCPD is requested to provide training of Sign Language for Teachers and Authorities in order to communicate with Hearing impairment people.
- f) NCPD was requested to advocate for Budget of PWDs in Districts and Sectors Levels to implement their activities.

III. FINANCE EXPENSES

3.1. Planned Expenses for the meetings

PROPOSED BUDGET FOR THE MEETING IN WEASTERN PROVINCE				
No	Description	Number/ Persons/	Cost per Person	Amount
1	Transport fees for the participants in Rusizi District	170		1,548,000
2	Transport fees for the participants in Nyamasheke District	153		1,617,000
3	Transport fees for the participants in Karongi District	152		1,655,000
4	Transport fees for the participants in Rubavu District	118		1,180,000
	Sub Total 1			6,000,000
6	Allowances and accomodation Fees to Executive Secretary	1		390,750
8	Allowances and accomodation Fees to Business and access to Finance	1		250,250
9	Allowances and accomodation Fees to Disability Mainstreaming Officer	1		250,250
	Sub Total 2			891,250
10	Rusizi District : Lunch	136	3,500	476,000
	Water	136	500	68,000
	Sonorization	1	69,000	69,000
11	Nyamasheke District : Lunch	120	1,600	192,000
	Water	120	400	48,000
	Sonorization	1	40,000	40,000
12	Karongi District : Lunch	115	4,500	517,500
	Water	115	500	57,500
	Sonorization + Projector	1	70,000	70,000
	Conference hall	1	100,000	100,000
13	Rubavu District : Lunch	90	2,500	225,000
	Water	90	400	36,000
	Conference hall + Sonorization	1	100,000	100,000
	Sub Total 3			1,999,000
	Total			8,890,250
19	Sign Language interpretation in 4 Districts	4	50,000	200,000
5	Transport fees for Staffs involved in activities in all districts	9	78,000	702,000
20	Transport fees for President of the Board	9	78,000	702,000
21	Mission allowancies for the President	9	10,000	90,000
22	Cmmunication Facilities to the staff preparing and coordinating activity	9		50,000
	Sub Total 4			1,694,000
	Grand Total			10,584,250

3.2. Used Amount in the meetings

Items	Total Number	Amount planned to use/RWF	Amount used/RWF	RELICAT/RWF
Participants in Rusizi District	172	1,548,000	1,490,000	58,000
Participants in Nyamasheke District	155	1,617,000	1,567,000	50,000
Participants in Karongi District	152	1,655,000	1,585,000	70,000
Participants in Rubavu District	138	1,180,000	1,150,000	30,000
Sub/Total 1	597	6,000,000	5,792,000	208,000
Allowances for Participation	3	891,250	891,250	-
Accommodation Rusizi District	136	613,000	544,000	69,000
Accommodation Nyamasheke District	120	280,000	280,000	-
Accommodation Karongi District	115	745,000	745,000	-
Accommodation Rubavu District	90	361,000	361,000	-
Total 2	461	1,999,000	1,930,000	69,000
Sub Total Total 2.		2,890,250	2,821,250	69,000
Communication fees	1	50,000	50,000	-
Grand Total		8,940,000	8,663,250	277,000

3.3. Participants list in the meetings

This meeting was participated by the total number of 597 local authorities and NCPD committee members from district and Sector Levels in Four District of Western Province. The meeting attended in the same condition and in the same room selected by Vice Mayor in charge of social affairs in the district and employees in charge of disability activities in the district. Annex 1 show the name, address and contact of all participants.

IV. CONCLUSION

The meeting organized in different Districts of western province on how to mainstream disability in key national development programs is one that has been shown importance to plan with local authorities in order to promote full inclusion of PWDs at district level.

This meeting was marked an achievement of NCPD as a mechanism to work in close collaboration with local authorities and facilitate PWDs to participate in development activities planned at district level. Local authorities are interesting and motivating through this meeting to prepare the meeting on mainstreaming disabilities at sectors level and committed to goes beyond the thinking of PWDs in place. Persons with disabilities participated in this meeting were interested by the approach of seating together with local authorities and explained their views among them in the meetings. This was taken as news approach from that Local authorities have been not make in consideration in order to integrate PWDs specific activities in the existing agenda. PWDs Self-decision and participation in development program was not improved and Local authorities decided that in collaboration with PWDs Representatives will emphasize on mainstreaming in all meetings prepared at District and Sectors level.

Reported by:

1. NIYOMUGABO Romalis, President of the Board
2. NDAYISABA Emmanuel, Executive Secretary
3. MUKAZAYIRE Christine, Disability Mainstreaming Officer
4. NYILIMIGABO Thierry, Business Development and Access to Finance Officer